SSC stenographer Exam 2022
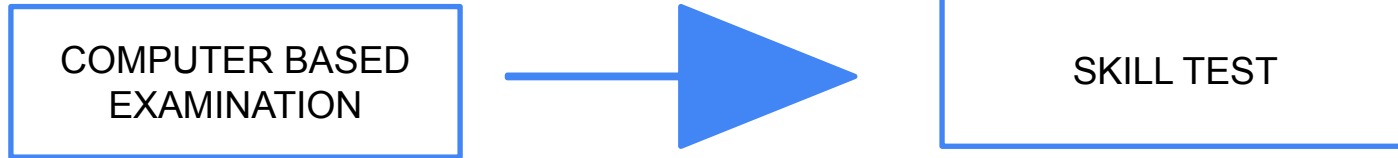
Stenographer Grade "C" & "D" Examination, 2022

SSC STENOGRAPHER

The Staff Selection Commission will hold an Open Competitive Computer Based Examination for recruitment to the posts of Stenographer Grade "C" (Group "B", Non-Gazetted) and Stenographer Grade "D" (Group "C")

Number of Vacancies : yet to be declared

COMPUTER BASED EXAMINATION → SKILL TEST

❖ Vacancies will be determined in due course. Updated vacancy position will be uploaded on the website of the Commission from time to time (https://ssc.nic.in)

IMPORTANT DATES

ONLINE APPLICATIONS:

Dates for submission of online applications: **20th August to 5th September 2022**

Last date and time for online application submission : **5th September (2300 hours)**

Last date and time for online fee payment : **6th September (2300 hours)**

OFFLINE FEE PAYMENT:

Last date and time for generation of offline Challan : **5th September 2022 (2300 hours)**

Last date for payment through Challan (during Working hours of Bank) : **6th September 2022**

Date of 'Window for Application Form Correction' and online payment of Correction Charges:

7th September 2022 (2300 hours)

Computer Based Examination: **November 2022**

ELIGIBILITY CRITERIA

I. **NATIONALITY:**

A candidate must be either -

a. a Citizen of India or
b. a subject of Nepal or
c. a subject of Bhutan or
d. a Tibetan Refugee who came over to India before 1st January 1962 with the intention of permanently settling in India
e. a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, The United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India, provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

ELIGIBILITY CRITERIA

II. AGE LIMIT.

Stenographer Grade "C" 18 to 30 years as on 01.01.2022, i.e., candidates born not before 02.01.1992 and not later than 01.01.2004 are eligible to apply.

Stenographer Grade "D": 18 to 27 years as on 01.01.2022, i.e., Candidates born not before 02.01.1995 and not later than 01.01.2004 are eligible to apply

S.No.	Category	Age Relaxation
1.	Scheduled Caste/Scheduled Tribe	5 years
2.	Other Backward Classes	3 years
3.	PwD (Unreserved)	10 years
4.	PwD (OBC)	13 years
5.	PwD (SC/ ST)	15 years

ELIGIBILITY CRITERIA

S.No.	Category	Age Relaxation
6.	Ex-Servicemen	03 years after deduction of the military service rendered from the actual age as on closing date of receipt of online application.
7.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof	3 years
8.	Defence Personnel disabled (SC/ST)	8 years
Permissible relaxation in upper age limit for Group "C" posts only		
9.	Central Govt. Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing date for receipt of online applications.	Up to 40 years of age
10.	Central Govt. Civilian Employees(SC/ ST)	Up to 45 years of age
11.	Widows/ Divorced Women/ Women judicially separated and who are not remarried	Up to 35 years of age
12.	Widows/ Divorced Women/ Women judicially separated and who are not remarried (SC/ ST)	Up to 40 years of age

ELIGIBILITY CRITERIA

III. **EDUCATIONAL QUALIFICATION (As on 05.09.2022):**

- Candidates must have passed 12th standard or equivalent examination from a recognized Board or University.
- All candidates who are declared qualified in the Computer Based Examination and the Skill Test will be required to produce all the relevant Certificates in original on or before 05.09.2022.
- Candidates who have not acquired the essential qualification as on 05.09.2022 will not be eligible and need not apply.

ELIGIBILITY CRITERIA

All degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grants Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the Distance Education Bureau, University Grants Commission.

IMPORTANT-As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III (8) (v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy etc are not permitted to be offered under Open and Distance Learning mode. However, pursuant to the Hon'ble Supreme Court Order dated 11- 03-2019 in MA No. 3092/2018 in W.P. (C) No. 382/2018 titled Mukul Kumar Sharma & others Vs AICTE and others, B. Tech. degree/ diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.

EXAM PATTERN

a. **Computer Based Examination**

SECTION	TOTAL NO. OF QUESTIONS	MAXIMUM MARKS	
1. General Intelligence/Reasoning	50	50	**TOTAL DURATION** 2 Hours
2. General Awareness	50	50	
3.English Language and Comprehension	100	100	
TOTAL	**200**	**200**	

EXAM PATTERN

b. **SKILL TEST**

POST	LANGUAGE OF SKILL TEST	LANGUAGE OF SKILL TEST	Time Duration (in minutes) for the candidates eligible for scribe as per Para-7 (a) and 7 (b) above
1. STENOGRAPHER GRADE"D"	ENGLISH	50	70
2. STENOGRAPHER GRADE"D"	HINDI	65	90
3. STENOGRAPHER GRADE"C"	ENGLISH	40	55
4. STENOGRAPHER GRADE"C"	HINDI	55	75

IN case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe is provided, if desired by the candidate.

In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be available on production of a certificate at the time of examination to the effect.

MARKING SCHEME

A.COMPUTER BASED EXAMINATION:
- Question paper will be of Objective Type Multiple Choice only.The questions will be set both in English & Hindi.
- There will be negative marking of 0.25 marks for each wrong answer..
- There shall be no provision for re-evaluation/re-checking in the Examination. No correspondence in this regard shall be entertained.

B.SKILL TEST:
- Candidates who opt to take the Stenography Test in Hindi will be required to learn English Stenography and vice versa after their appointment, failing which their probation may not be cleared by appointing departments.Candidates have to work as English/Hindi stenographers as per the functional requirement of the User Office irrespective of the medium of Skill Test of candidate during the examination.
- The Skill Test will be held at the Commission's Regional Offices or at other Centre(s) as may be decided by the Commission
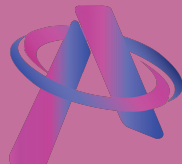
HOW TO APPLY

A. **Candidates are advised to regularly visit the websites of the Commission Headquarters. (i.e. https://ssc.nic.in)**

FOR DETAILED APPLICATION PROCEDURE AND DOCUMENTS REQUIRED:

https://ssc.nic.in/SSCFileServer/PortalManagement/UploadedFiles/notice_Steno_20082022.pdf

ALL THE BEST !

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